

Professional Employer Organizations Registration Requirements

Persons Registering Under The North Carolina Professional Employer Act

The North Carolina Professional Employer Act is administered and regulated by the North Carolina Department of Insurance. The regulation is governed by North Carolina General Statute [Chapter 58, Article 89A](#).

Questions regarding registration requirements for professional employer organizations may be directed to Sonny Watts at the North Carolina Department of Insurance through e-mail at swatts@ncdoi.net or by telephone at 919.807.6638.

Mailing Address:

North Carolina Department of Insurance
Financial Evaluation Division PO Box
26387 Raleigh, NC 27611

Location Address:

North Carolina Department of Insurance
Financial Evaluation Division Dobbs
Building, Suite 3067 430 North
Salisbury Street Raleigh, NC 27603

Required Forms and Registration Fee

The following forms are required to be completed and executed in their entirety, as directed by NC General Statutes, and accompanied with a non-refundable \$250 registration fee. All completed documents and fees are to be submitted to the North Carolina Department of Insurance in order to comply with registration requirements. Questions regarding the completion of required forms should be directed to Sonny Watts at 919.807.6638.

- [Professional Employer Organization Registration Application \(PDF\)](#)
- [Biographical Affidavit \(PDF\)](#)
- Non-refundable \$250 registration fee