



MANAGEAR EFT PAYMENT ACCOUNT SET-UP FORM

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS (ACH DEBITS)

| | |
|--|--|
| AGENCY NAME | |
| AGENCY ADDRESS | |
| AGENCY FEIN/SSN | |
| PRIMARY AGENCY CONTACT NAME (MANAGEAR USER) & TITLE | |

I (we) hereby authorize the North Carolina Rate Bureau to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) checking account indicated below and the Bank named below, hereinafter called Bank, to:

| | |
|------------------------------|--|
| BANK NAME | |
| BANK (BRANCH) ADDRESS | |
| ACCOUNT NUMBER | |
| ROUTING NUMBER | |

NEED COPY OF VOIDED CHECK TO SEND TO HELP@NCRB.ORG ALONG WITH THIS FORM

I (we) understand that this authorization is to remain in full force and effect until the North Carolina Rate Bureau has received written notification from me (us) of its termination in such time and in such manner as to afford the North Carolina Rate Bureau and Bank a reasonable opportunity to act on it.

| | |
|---|--|
| DRAFT NOTIFICATION E-MAIL ADDRESS | |
| NAME OF PERSON RESPONSIBLE FOR ACCOUNT | |
| TITLE | |
| PHONE # | |
| SIGNATURE | |
| DATE | |

Please answer ALL questions below: (Make sure the payment account has been entered and saved in ManageAR)

- New Account Set-up** YES No
- Additional Account Set-up** (An account exists in ManageAR and this is for an additional active account) YES No
- Replacement Account Set-up** (An existing account is set-up in ManageAR and needs to be deactivated) YES No
 If yes, please provide information regarding account that needs to be deactivated below:
 Account # _____
 Routing # _____
- Please provide an **Account Description** (or nick name) you want displayed in ManageAR for the new, additional or replacement account (The name must differ from one already in use): _____.
- This account can be used only by the Manage AR User listed above - **Myself** YES No
- This account can be used by all ManageAR Users for the agency location listed above - **Single Location** YES No
- This account can be used by all ManageAR Users for the agency in all locations - **Multiple Locations** YES No

Email this form and A VOIDED CHECK to:

Help@ncrb.org

If unable to email our **Fax number** is 919-783-7467
 For questions, please contact our Information Center: 919-582-1056