



USR Test Requirements for Carrier Direct Reporting

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Guidelines

The following are the NCRB requirements for electronic unit stat submissions.

NCRB follows the standard reporting guidelines as defined in the

<https://www.iisprojects.com/WCIO/pub/DSM/WCSTAT.pdf>

Before filing your first test submission, please contact NCRB for scheduling:

industrysupport@ncrb.org. You must furnish the carrier id's you intend to test.

How to submit test data

The carrier must submit "live" production data. If live production "test" data is not available make prior arrangements for the submission of artificial data.

All statistical reports must be in accordance with the ASWG format adopted by NCRB on policies effective 1-1-96 and subsequent. Each test file must have between 25 and 50 unit reports.

Carriers will be considered approved to submit production files when they have one successful test electronic file. A successful test electronic file is when there are limited rejection edit failures.

For reporting requirements pertinent to NC unit statistical data, please refer to the North Carolina Statistical Plan Manual located on our web site at www.ncrb.org

Note: While you are testing with NCRB you must continue your normal filing process with NCCI. When approved by NCRB, you will receive a confirmation letter. All filings with NCCI should cease from the date of the letter forward.

Compensation Data Exchange (CDX)

CDX is an internet based service that facilitates the electronic transmission of workers compensation data between member insurers and Data Collection Organizations (DCOs)

All direct USR submissions must be reported utilizing CDX.

Please visit the ACCCT web site for more information at www.accct.org

Data Set Name

The suggested data set name format: 12345_NC_UnitStat_mm_dd_yy

(12345 is the carrier code in this example)

Note: The carrier code is required to be listed within each data set name.

USR Direct Carrier Conversion

If a carrier elects to report directly with NCRB, **all** unit statistical report data must be reported to NCRB. This includes interstate, intrastate, and non-rated risks.

All data received by NCRB will be edited and the error free data will be electronically transmitted to NCCI on your behalf for interstate rating and rate making purposes. The edit failures will be rejected and a report will be sent to the carrier for correction and resubmission to NCRB.

Units Previously Filed With NCCI and Accepted By NCCI (Data Grades 0-4)

All unit reports previously filed with NCCI with a data grade of 0 – 4 and were subsequently rejected by NCRB must be corrected by using the correction report procedure utilizing the (P&R) Previous & Revised Update Type.

Procedure for NCCI Data Grade 5 Unit Reports

All unit reports residing in the database with the status of rejected that were previously filed with NCCI and assigned a data grade 5 will be corrected by the carrier using the correction report procedure using the (P&R) Previous & Revised Update Type. The correction report will be filed with NCRB.

OR

The unit report may be submitted to NCRB using the replacement procedure required by NCCI. When the data grade 5 is corrected and passes all edits, the unit will be forwarded to the NCCI.

Note: Both the “R” indicator and the Pending File Number assigned by NCCI are required on replacement reports. The replacement option is applicable only to first reports.

USR Reject Report

Carrier Name
Contact Person
Department
Address
City, State Zip

Carrier / Group Code 99999/88888

The following USRs have not been processed into our database due to the severity of the errors. The status of this USR is the same as unreported. Please submit the required replacement or correction report.

Submission	Carrier Code	Policy Number	Effective Date	Rpt No.	Corr No.	Claim Number Exposure Date / Class	Edit Number and Message	Coverage ID	Combinable ID	Auto Reject
Insured Name										
200809180003	99999	TEST01707	03/18/07	01	00		Edit ID:000085 - Severity 4 Matching policy not found.			Y

Contact Information

We are dedicated to provide a high level of communication with each carrier during the test period. We will contact you promptly with the results of your test data. If you have any questions, please contact: industrysupport@ncrb.org or call the Information Center at 919-582-1056.